



**United States Copyright Office**

Library of Congress · 101 Independence Avenue SE · Washington, DC 20559-6000 · [www.copyright.gov](http://www.copyright.gov)

**FOIA Docket No. 23/2018**

May 13, 2019

Russ Kick

*Via Electronic mail: [71784-34518637@requests.muckrock.com](mailto:71784-34518637@requests.muckrock.com)*

Dear Mr. Kick:

I am responding to your Freedom of Information Act (FOIA) request received for processing by the FOIA Requester Service Center on April 15, 2019. You requested the U.S. Copyright Office's "FOIA request log covering 2018, which includes a field showing the subject of each request and a field for final disposition." You also asked that "this document be sent in any digital formats in which it exists (such as PDF and Excel)."

Attached please find the requested records in PDF format. There is no fee for this request.

**FOIA Administrative Procedures**

*File closed if no response in 90 days.* For administrative reasons, the file for this FOIA request will be closed as of the date of this letter if you do not choose to respond or otherwise contact our office again about this request within thirty business days after that date. However, you are welcome to contact us again at a later date to renew your request.

If you do contact us again about this request, please reference Docket No. 23/2019 or provide a copy of at least the first page of this letter. You may email the FOIA Requester Service Center at [copfoia@loc.gov](mailto:copfoia@loc.gov), or write to this address: Copyright Office, FOIA Requester Service Center, PIE, P.O. Box 70400, Washington, D.C. 20024.

*Right to appeal.* In addition, should you believe that this response constitutes an improper denial of a valid FOIA request, you may file a written appeal within ninety (90) calendar days of the date of this letter. Write "APPEAL" on the envelope in a prominently visible manner and send it to this address: Register of Copyrights, Copyright Office, P.O. Box 70400, Washington, D.C. 20024. Your letter should explain your arguments and any legal basis for your objection to a refusal to release the records you requested or other basis for disagreement. Also, please reference Docket No. 23/2019 for this FOIA request or provide a copy of at least the first page of this letter.

*Right to seek dispute resolution.* You can also seek dispute resolution services from the Office of Government Information Services (OGIS), within the National Archives and Records Administration. If you choose to do so, please refer to this page for more information: <https://ogis.archives.gov/mediation-program/request-assistance.htm>. Otherwise, you can email them at [ogis@nara.gov](mailto:ogis@nara.gov) or contact them by regular mail at the following address:

Office of Government Information Services (OGIS)  
National Archives and Records Administration  
8601 Adelphi Road  
College Park, MD 20740-6001

Sincerely,

A handwritten signature in black ink, appearing to read "Catherine Zaller Rowland". The signature is fluid and cursive, with the first name "Catherine" written in a larger, more prominent script than the last name "Zaller Rowland".

Catherine Zaller Rowland  
Associate Register of Copyrights and  
Director of Public Information and  
Education  
U.S. Copyright Office